

Personnel 17-2

DD/S 68-0329

22 JAN 1968

MEMORANDUM FOR: Deputy Director of Personnel

SUBJECT : Outplacement Program

1. The Director has again expressed his considerable interest in this program. Colonel White has suggested that it would be beneficial to have a short progress report about once a month detailing the progress that is being made.

2. Would you please discuss this with and initiate such a report beginning with 1 March 1968.

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SIGNED R. L. Bannerman

**R. L. Bannerman
Deputy Director
for Support**

SA-DD/S:RBW/dlk (19 Jan 68)

Rewritten:ADD/S:JWC/ms (22 Jan 68)

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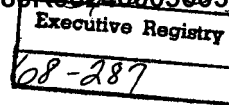
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Approved For Release 2003/04/29 : CIA-RDP84-00780R002400050031-9

Approved For Release 2003/04/29 : CIA-RDP84-00780R002400050031-9



18 January 1968

MEMORANDUM FOR: Deputy Director for Support

Bob:

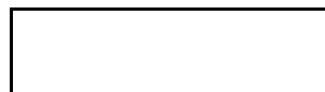
As I told you after your briefing of the Director last Friday, I thought it was very well done. The Director made two or three comments which I think you and I should take as firm policy guidance.

a. It is clear that the Director will not be enthusiastic about any net gain in our space requirements. We should not therefore consider the acquisition of more space without ensuring that he is fully aboard and approves.

b. In this connection, the Director believes that the Agency should stabilize at close to its present strength for at least the foreseeable future. He obviously still feels that the Agency will continue to be successful only if we continue to be the best.

c. Closely related to this subject is the Director's feeling that the Agency must remain relatively young and must maintain its input of young, bright, imaginative people. This means that we must confirm or reconfirm an early retirement policy with as much speed as an orderly and thoughtful process will allow.

Part of this whole package is the success of our outplacement program. You will recall that the Director asked me to take another reading on this program in about six months. Because of the Director's great interest in this program, I think it would be better for us to have a very short progress report about once a month, and I should appreciate your initiating this.



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L. K. White

cc: D/PPB